



**Big Brothers Big Sisters of the Fraser Valley  
2021 AGM  
May 25, 2022**

**Script**

**(Attendance Check)**

**Opening:**

**Brian Vickers: WELCOME/LAND ACKNOWLEDGEMENT AND YEAR IN REVIEW**

**Brian:** I'd like to introduce Mentoring Coordinator Cassie Silva first for her presentation...  
*(then introduce each MC listed below in order after each completes their speech and presentation)*

**1. RECOGNITION AWARDS**

- i. Cassie Silva's presentation for Mission
- ii. Lia Budiman's presentation for Ridge Meadows
- iii. Candace Craigen's presentation for Chilliwack
- iv. Phoebe Nickerson's presentation for Abbotsford

**Brian:** In addition to recognizing our Volunteers of the Year we would like to recognize our Corporate/Community Supporter for 2021

- v. The Board's Presentation to a Corporate/Community Supporter:  
*Big Brothers Big Sisters of the Fraser Valley acknowledges*  
**Manning Elliott LLP**  
*for their contributions and encouragement of volunteerism*

**Brian:** *(Brandon Kelley from Manning Elliott will be present. A gift has been given to Manning Elliott. Invite Brandon to open gift (if he has it in his possession), and to make comments of his own)*

**Brian:** For those who joined us for the awards, you are welcome to stay for the formal AGM but are not required to do so.

*(Give a little time for those who choose to leave, to do so)*

**2. ADOPTION OF THE RULES OF ORDER**

a. **CALL TO ORDER/INTRODUCTORY REMARKS BY CHAIR**

*The Board Chair, **Brian Vickers**, takes the Chair and calls the meeting to order and makes introductory remarks.*

**Brian:** I now call the Annual General Meeting of Big Brothers Big Sisters of the Fraser Valley.

We welcome our voting members who have been approved as such by the Board of Directors as per Part 3 Section 2 of our bylaws.

Please note that because of our virtual platform, voting will occur by asking if there is any opposition. In the case of no opposition, the motion will pass.

I wish to introduce the members of the 2021 Board of Directors to you and to thank them for their service:

Brian Vickers – Chair  
Gaganjit Phulka – Vice Chair  
Christopher Duff – Treasurer  
Sheri Yakashiro - Secretary  
Rick Howard - Director at Large  
Glen Robertson - Director  
David Dick – Director  
Dean Fuller – Director  
Dominic Tilbury – Director  
Daniel Sorensen – Director  
Artur Delorme – Director  
Haley Duke – Director

**Brian:** The Annual General Meeting of the members will now come to order at \_\_\_\_\_ PM.

b. **NOTICE OF MEETING**

**Brian:** I shall now request Corina Carroll, Executive Director, to give proof of the Notice calling the meeting.

**Corina:** I confirm that the Notice of Meeting was sent to all members.

c. **MEETING DULY CONSTITUTED**

**Brian:** I shall now ask **Sheri Yakashiro**, Board Secretary, are the required number of Members present to constitute a quorum?

**Sheri:** A majority of regular members are present.

**Brian:** I now declare the meeting regularly called and duly constituted for the transaction of business.

d. **APPROVAL OF THE AGENDA OF THE 2021 ANNUAL GENERAL MEETING HELD ON May 25 2022**

**Brian:** I will now ask for a motion that the Agenda for 2021 Annual General Meeting of the members of Big Brothers Big Sisters of the Fraser Valley held on May 25, 2022 be approved as written and circulated.

**Brian:** Moved by? [\_\_\_\_\_]

May I have a seconder please?

--- "I second the motion." [\_\_\_\_\_]

**Brian:** Are there any questions? *(Wait 10 seconds)* *(If none, call the question)*  
Are there any opposed to this motion? *(Wait 10 seconds)*

*(If none opposed, carry motion)*

Hearing no opposition, motion is CARRIED

3. **APPROVAL OF MINUTES OF THE 2020 ANNUAL GENERAL MEETING HELD ON May 26, 2021.**

**Brian:** I will now ask for a motion that the Minutes of the 2020 Annual General Meeting of the members of the Big Brothers Big Sisters of the Fraser Valley held on May 26, 2021, be accepted as written and circulated. With the permission of the Meeting, reading of the Minutes will be waived since copies were distributed.

**Brian:** Moved by? [\_\_\_\_\_]

May I have a seconder please?

--- "I second the motion." [\_\_\_\_\_]

**Brian:** Are there any questions? *(Wait 10 seconds) (If none, call the question)*  
Are there any opposed to this motion? *(Wait 10 seconds)*

*(If none opposed, carry motion)*  
Hearing no opposition, motion is CARRIED

4. **ACCOUNTANT'S REPORT ON FINANCIAL STATEMENTS and  
TREASURER'S REPORT FOR THE FISCAL YEAR ENDED DECEMBER  
31, 2021.**

**Brian:** I now call on **Brandon Kelley**, Partner, Manning Elliott LLP to present the Accountant's Review of the Financial Statements for the fiscal year ended December 31, 2021.

**Brian:** Brandon, would you like to present the 2021 Accountant's Review?

**(Brandon to present)**

**Brian:** I now call on **Christopher Duff**, Treasurer, to comment on the Accountant's Review and on the Financial Statements for the fiscal year ended December 31, 2021.

**Brian:** Chris, would you like to speak to the 2021 Accountant's Review?

**Chris:** **(Treasurer's Remarks)**

**Chris:** I would now like to move the adoption of the Accountant's Review and Financial Statements for the fiscal year ended December 31, 2021, as prepared by Manning Elliott LLP.

**Brian:** May I have a seconder please?

--- "I second the motion." [\_\_\_\_\_]

**Brian:** Are there any questions? *(Wait 10 seconds) (If none, call the question)*  
Are there any opposed to this motion? *(Wait 10 seconds)*

*(If none opposed, carry motion)*  
Hearing no opposition, motion is CARRIED

5. **APPOINTMENT OF ACCOUNTANT FOR THE 2022 FISCAL YEAR**

**Chris:** I would now like to move that the Big Brothers Big Sisters of the Fraser Valley engage **Manning Elliott LLP** for the 2022 Financial Review Engagement.

**Brian:** May I have a seconder please?

--- "I second the motion." [ \_\_\_\_\_ ]

**Brian:** Are there any questions? *(Wait 10 seconds) (If none, call the question)*  
Are there any opposed to this motion? *(Wait 10 seconds)*

*(If none opposed, carry motion)*  
Hearing no opposition, motion is CARRIED

6. **ELECTION OF DIRECTORS**

**Brian:** At this time, we will begin elections for directors of the Big Brothers and Big Sisters of the Fraser Valley.

**Brian:** We will start by calling for nominations from the floor: *(three times)*

1. At this time, we are calling for any nominations from the floor.
2. Hearing none, we will call for nominations from the floor a second time.
3. Hearing none, we will call for nominations from the floor for a third and final time

***(PRESENTING)***

**Brian:** As the Chair of the Board, I **present** the slate of candidates for the nomination to the Board is as follows:

The following to be **presented as a reappointed director** for a two-year term:

Christopher Duff as Treasurer (last appointed in 2020)  
Dave Dick as Director (last appointed in 2020)  
Dean Fuller as Director (last appointed in 2020)

AND that the following be **presented as stepping down from the Board of Directors:**  
*(Anyone stepping down from Board of Directors)*

Rick Howard, Director at Large, stepping down from the Board of Directors  
Dominic Tilbury, Director, stepping down from the Board of Directors

AND that the following be **presented as a new position as Director at Large** for a two-year term:  
(*new positions*)

\_\_\_\_\_, from \_\_\_\_\_ to Director at Large

**(MOTIONS)**

**Brian:** I will now ask for a motion to **reappoint** Christopher Duff as Treasurer to the Board of the Big Brothers Big Sisters of the Fraser Valley for a further two-year term.

**Brian:** Moved by? [\_\_\_\_\_]

May I have a seconder please?

--- "I second the motion." [\_\_\_\_\_]

**Brian:** Are there any questions? (*Wait 10 seconds*) (*If none, call the question*)  
Are there any opposed to this motion? (*Wait 10 seconds*)

(*If none opposed, carry motion*)  
Hearing no opposition, motion is CARRIED

**Brian:** I will now ask for a motion to **reappoint** Dave Dick as Director to the Board of the Big Brothers Big Sisters of the Fraser Valley for a further two-year term.

**Brian:** Moved by? [\_\_\_\_\_]

May I have a seconder please?

--- "I second the motion." [\_\_\_\_\_]

**Brian:** Are there any questions? (*Wait 10 seconds*) (*If none, call the question*)  
Are there any opposed to this motion? (*Wait 10 seconds*)

(*If none opposed, carry motion*)  
Hearing no opposition, motion is CARRIED

**Brian:** I will now ask for a motion to **reappoint** Dean Fuller as Director to the Board of the Big Brothers Big Sisters of the Fraser Valley for a further two-year term.

**Brian:** Moved by? [\_\_\_\_\_]

May I have a seconder please?

--- "I second the motion." [\_\_\_\_\_]

**Brian:** Are there any questions? *(Wait 10 seconds) (If none, call the question)*  
Are there any opposed to this motion? *(Wait 10 seconds)*

*(If none opposed, carry motion)*  
Hearing no opposition, motion is CARRIED

**Brian:** I will now ask for a motion that **Rick Howard**, Board Director-at-Large, as stepping down from the Board of Directors, having completed another 2-year term.

**Brian:** Moved by? [\_\_\_\_\_]

May I have a seconder please?

--- "I second the motion." [\_\_\_\_\_]

**Brian:** Are there any questions? *(Wait 10 seconds) (If none, call the question)*  
Are there any opposed to this motion? *(Wait 10 seconds)*

*(If none opposed, carry motion)*  
Hearing no opposition, motion is CARRIED

**Brian:** I will now ask for a motion that **Dominic Tilbury**, Board Director as stepping down from the Board of Directors, having completed another 2-year term.

**Brian:** Moved by? [\_\_\_\_\_]

May I have a seconder please?

--- "I second the motion." [\_\_\_\_\_]

**Brian:** Are there any questions? *(Wait 10 seconds) (If none, call the question)*  
Are there any opposed to this motion? *(Wait 10 seconds)*

*(If none opposed, carry motion)*  
Hearing no opposition, motion is CARRIED

**Brian:** I will now ask for a motion to appoint \_\_\_\_\_ as a new position from \_\_\_\_\_ to Director at Large of the Board of the Big Brothers Big Sisters of the Fraser Valley for a two-year term.

**Brian:** Moved by? [\_\_\_\_\_]

May I have a seconder please?

--- “I second the motion.” [\_\_\_\_\_]

**Brian:** Are there any questions? *(Wait 10 seconds) (If none, call the question)*

Are there any opposed to this motion? *(Wait 10 seconds)*

*(If none opposed, carry motion)*

Hearing no opposition, motion is CARRIED

**Brian:** Executive:

I will now ask for a motion that the following directors be **reappointed** to the Executive Committee:

1. Brian Vickers: Chair
2. Gagan Phulka: Vice Chair
3. Christopher Duff: Treasurer
4. Sheri Yakashiro: Secretary

**Brian:** Moved by? [\_\_\_\_\_]

May I have a seconder please?

--- “I second the motion.” [\_\_\_\_\_]

**Brian:** Are there any questions? *(Wait 10 seconds) (If none, call the question)*

Are there any opposed to this motion? *(Wait 10 seconds)*

*(If none opposed, carry motion)*

Hearing no opposition, motion is CARRIED

**Brian:** I will now ask for a motion that the following directors be **appointed** to the Executive Committee:

\_\_\_\_\_ as Director at Large

**Brian:** Moved by? [\_\_\_\_\_]

May I have a seconder please?

--- “I second the motion.” [\_\_\_\_\_]

**Brian:** Are there any questions? *(Wait 10 seconds) (If none, call the question)*

Are there any opposed to this motion? *(Wait 10 seconds)*



*(If none opposed, carry motion)*  
Hearing no opposition, motion is CARRIED

7. **APPROVAL OF BYLAWS**

**Brian:** I will now ask for a motion that the Bylaws of the Big Brothers Big Sisters of the Fraser Valley has been reviewed and approved by the Board of Directors as written with no amendments.

**Brian:** Moved by? [\_\_\_\_\_]

May I have a seconder please?

--- "I second the motion." [\_\_\_\_\_]

**Brian:** Are there any questions? *(Wait 10 seconds)* *(If none, call the question)*  
Are there any opposed to this motion? *(Wait 10 seconds)*

*(If none opposed, carry motion)*  
Hearing no opposition, motion is CARRIED

8. **MEMBERSHIP FEES**

**Brian:** I would now like to move that membership of Big Brothers Big Sisters of the Fraser Valley continue without membership fees.

**Brian:** Moved by? [\_\_\_\_\_]

May I have a seconder please?

--- "I second the motion." [\_\_\_\_\_]

**Brian:** Are there any questions? *(Wait 10 seconds)* *(If none, call the question)*  
Are there any opposed to this motion? *(Wait 10 seconds)*

*(If none opposed, carry motion)*  
Hearing no opposition, motion is CARRIED

9. **APPOINTMENT OF SIGNING AUTHORITIES**

**Brian:** I will now ask for a motion that the following be **reappointed** as continued signing authorities:

**Glen Robertson** as Director

**David Dick** as Director

**Sheri Yakashiro Weidenhammer** as Secretary

**Brian Vickers** as Chair

**Brian:** Moved by? [\_\_\_\_\_]

May I have a seconder please?

--- "I second the motion." [\_\_\_\_\_]

**Brian:** Are there any questions? *(Wait 10 seconds) (If none, call the question)*  
Are there any opposed to this motion? *(Wait 10 seconds)*

*(If none opposed, carry motion)*

Hearing no opposition, motion is CARRIED

**Brian:** I will now ask for a motion that the following be **removed** as a signing authority:  
**Dominic (James) Tilbury** as Director

**Brian:** Moved by? [\_\_\_\_\_]

May I have a seconder please?

--- "I second the motion." [\_\_\_\_\_]

**Brian:** Are there any questions? *(Wait 10 seconds) (If none, call the question)*  
Are there any opposed to this motion? *(Wait 10 seconds)*

*(If none opposed, carry motion)*

Hearing no opposition, motion is CARRIED

10. **BOARD RECOGNITION**

**Brian:** At this time, I would like to express our sincere thank you to Dominic and Rick for their time on the Board of Directors.

**Brian:** Dominic has served on our board for a total of 6 years. *<Brian inserts any personal comments>*

*A gift has been given to Dominic. Invite him to open gift, and to make comments of his own.*

**Brian:** Rick has served on the Board for a total of 10 years, so we celebrate not only his service on the board, but his long-term service with us. Unfortunately, Rick couldn't join us tonight, so he will be receiving his award at a future event.  
<*Brian inserts any personal comments*>

**Brian:** Also a sincere thank you to Sheri for her 10-year anniversary on the Board!  
<*Brian inserts any personal comments*>

*A gift has been given to Sheri. Invite her to open gift, and to make comments of her own.*

<*Brian to make personal comments and invite others to speak*>

**11. ADJOURNMENT**

**Brian:** There being no further business, I will now ask for a motion to adjourn this meeting?

**Brian:** Moved by? [\_\_\_\_\_]

May I have a seconder please?

--- "I second the motion." [\_\_\_\_\_]

**Brian:** Are there any questions? (*Wait 10 seconds*) (*If none, call the question*)  
Are there any opposed to this motion? (*Wait 10 seconds*)

(*If none opposed, carry motion*)  
Hearing no opposition, motion is CARRIED

**Brian:** The Annual General Meeting of the members will now adjourn at \_\_\_\_\_ PM.