



**Big Brothers Big Sisters of the Upper Fraser Valley  
2021 AGM  
May 25, 2022**

**Script**

**1. ADOPTION OF THE RULES OF ORDER**

a) **CALL TO ORDER/INTRODUCTORY REMARKS BY CHAIR**

*The Board Chair, **Brian Vickers**, takes the Chair and calls the meeting to order and makes introductory remarks.*

**Brian:** I now call the Annual General Meeting of Big Brothers Big Sisters of the Upper Fraser Valley.

For the purpose of the AGM, voting members are considered the 2021 Upper Fraser Valley Board of Directors Executive Committee:

Brian Vickers: Chair

Gaganjit Phulka: Vice Chair

Christopher Duff: Treasurer

Sheri Yakashiro: Secretary

Rick Howard: Director at Large

**Brian:** The Annual General Meeting of the members will now come to order at \_\_\_\_\_ PM.

b) **NOTICE OF MEETING**

**Brian:** I shall now request Corina Carroll, Executive Director, to give proof of the Notice calling the meeting.

**Corina:** I confirm that the Notice of Meeting was sent to all members.

c) **MEETING DULY CONSTITUTED**

**Brian:** Sheri, are the required number of members present to constitute a quorum?

**Sheri:** A majority of regular members are present.

**Brian:** I now declare the meeting regularly called and duly constituted for the transaction of business.

d) **APPROVAL OF THE AGENDA OF THE 2021 ANNUAL GENERAL MEETING HELD ON May 25 2022**

**Brian:** I will now ask for a motion that the Agenda for 2021 Annual General Meeting of the members of Big Brothers Big Sisters of the Upper Fraser Valley held on May 25, 2022 be approved as written and circulated.

**Brian:** Moved by? [\_\_\_\_\_]

May I have a seconder please?

--- "I second the motion." [\_\_\_\_\_]

**Brian:** Are there any questions? (If none, call the question)  
Are there any opposed to this motion? (If none opposed, carry motion)  
Hearing no opposition, motion is CARRIED

2. **ADOPTION OF MINUTES OF THE 2020 ANNUAL GENERAL MEETING HELD ON May 26, 2021.**

**Brian:** I will now ask for a motion that the Minutes of the 2020 Annual General Meeting of the members of the Big Brothers Big Sisters of the Upper Fraser Valley held on May 26, 2021, be accepted as written and circulated. With the permission of the Meeting, reading of the Minutes will be waived since copies were distributed.

**Brian:** Moved by? [\_\_\_\_\_]

May I have a seconder please?

--- "I second the motion." [\_\_\_\_\_]

**Brian:** Are there any questions? (If none, call the question)  
Are there any opposed to this motion? (If none opposed, carry motion)  
Hearing no opposition, motion is CARRIED

3. **TREASURER'S REPORT OF FINANCIAL POSITION FOR THE FISCAL YEAR ENDED DECEMBER 31, 2021.**

**Brian:** I now call on **Christopher Duff**, Treasurer, to present the Accountant's Statement of Financial Position for the fiscal year ended December 31, 2021.

**Brian:** Chris, would you like to speak to the 2021 Accountant's Statement of Financial Position?

**Chris:** **(Treasurer's Remarks).**

**Chris:** I would now like to move the adoption of the Accountant’s Statement of Financial Position for the fiscal year ended December 31, 2021, as prepared by Manning Elliott.

**Brian:** May I have a seconder please?

--- “I second the motion.” [\_\_\_\_\_]

**Brian:** Are there any questions? (If none, call the question)  
Are there any opposed to this motion? (If none opposed, carry motion)  
Hearing no opposition, motion is CARRIED

**4. APPOINTMENT OF ACCOUNTANT FOR THE 2022 FISCAL YEAR**

**Chris:** I would now like to move that the Big Brothers Big Sisters of the Upper Fraser Valley engage **Manning Elliott** for the 2022 Statement of Financial Position Engagement.

**Brian:** May I have a seconder please?

--- “I second the motion.” [\_\_\_\_\_]

**Brian:** Are there any questions? (If none, call the question)  
Are there any opposed to this motion? (If none opposed, carry motion)  
Hearing no opposition, motion is CARRIED

**5. ELECTION OF EXECUTIVE DIRECTORS**

**Brian:** Executive:  
I will now ask for a motion that the following directors be appointed to the 2022 Big Brothers Big Sisters of the Upper Fraser Valley Executive Committee:

- Brian Vickers: Chair
- Gaganjit Phulka: Vice Chair
- Christopher Duff: Treasurer
- Sheri Yakashiro: Secretary
- \_\_\_\_\_ : Director at Large

**Brian:** Moved by? [\_\_\_\_\_]

May I have a seconder please?

--- “I second the motion.” [\_\_\_\_\_]

**Brian:** Are there any questions? (If none, call the question)

Are there any opposed to this motion? (If none opposed, carry motion)  
Hearing no opposition, motion is CARRIED

6. **MEMBERSHIP FEES**

**Brian:** I would now like to move that membership of Big Brothers Big Sisters of the Upper Fraser Valley continue without membership fees.

**Brian:** Moved by? [\_\_\_\_\_]

May I have a seconder please?

--- "I second the motion." [\_\_\_\_\_]

**Brian:** Are there any questions? (If none, call the question)  
All in favor of the motion, please signify.  
Contrary, if any?  
CARRIED

7. **APPOINTMENT OF SIGNING AUTHORITIES**

**Brian:** I will now ask for a motion that the following be **reappointed** as continued signing authorities:

- Brian Vickers: Board Chair
- Glen Robertson: Director
- David Dick: Director
- Sheri Yakashiro: Past Chair

**Brian:** Moved by? [\_\_\_\_\_]

May I have a seconder please?

--- "I second the motion." [\_\_\_\_\_]

**Brian:** Are there any questions? (If none, call the question)  
All in favor of the motion, please signify.  
Contrary, if any?  
CARRIED

**Brian:** I will now ask for a motion that **Dominic Tilbury: Director** be removed as a signing authority for Upper Fraser Valley, as he has stepped down from the Fraser Valley Board of Directors.

**Brian:** Moved by? [\_\_\_\_\_]

May I have a seconder please?

--- "I second the motion." [\_\_\_\_\_]

**Brian:** Are there any questions? (If none, call the question)  
All in favor of the motion, please signify.  
Contrary, if any?  
CARRIED

**8. ADJOURNMENT**

**Brian:** There being no further business, I will now ask for a motion to adjourn this meeting?

**Brian:** Moved by? [\_\_\_\_\_]

May I have a seconder please?

--- "I second the motion." [\_\_\_\_\_]

**Brian:** Are there any questions? (If none, call the question)  
All in favor of the motion, please signify.  
Contrary, if any?  
CARRIED

The Annual General Meeting of the members will now adjourn at \_\_\_\_\_ PM.