

# 2021 ANNUAL GENERAL MEETING

## Big Brothers Big Sisters of the Fraser Valley

Wednesday, May 25, 2022, 5:30pm

via ZOOM/in-person at #200-2445 West Railway Street (Board Members and Executive Director)

### MINUTES

**Present:**

**Board:** Brian Vickers, David Dick, Gagan Phulka, Haley Duke, Dominic Tilbury, Dean Fuller, Sheri Yakashiro, Glen Robertson, Christopher Duff, Artur Delorme, Daniel Sorensen

**Staff:** Corina Carroll, Cheryl Unger, Devon Wood, Barb Robinson, Cassie Silva, Lia Budiman, Candace Craigen, Leanne Hilderman, Phoebe Nickerson, Carina Barbura, Karah Garden

**Voting Members:** Peter Gemmell, John Schulstad, Sheryl Loughlin, Doug Ruggles

**Guests:** Brandon Kelley (Manning Elliott), Shelby Fink (Volunteer), Alicia Stockbrugger (Volunteer), Charity Stobbe (Volunteer), Jade Hampson (Volunteer), Cailyn Gottfried, Maddy (Little)

**Opening:**

Executive Director, Corina Carroll – Welcoming Remarks

Board Chair, Brian Vickers – Year in Review

**1. Recognition Awards**

- a. Recognition Award for Mission presented by Cassie Silva – presented to Jade Hampson
- b. Recognition Award for Ridge Meadows presented by Lia Budiman – presented to Alicia Stockbrugger
- c. Recognition Award for Chilliwack presented by Candace Craigen – presented to Charity Stobbe
- d. Recognition Award for Abbotsford presented by Phoebe Nickerson – presented to Shelby Fink
- e. Community Supporter Award – Presented to Manning Elliott LLP

**2. Adoption of the Rules of Order**

a. **CALL TO ORDER/INTRODUCTORY REMARKS BY CHAIR**

Call to Order/Introductory Remarks by Chair – at 5:55pm

- (i) Notice of Meeting – confirmed by Corina Carroll, Executive Director
- (ii) Meeting Duly Constituted – confirmed by Secretary, Sheri Yakashiro
- (iii) Approval of Agenda – moved by David Dick, seconded by Dean Fuller, unanimously approved  
- Carried

b. **APPROVAL OF MINUTES OF 2020 ANNUAL GENERAL MEETING HELD ON MAY 26, 2021**

Moved by Gaganjit Phulka, seconded by Christopher Duff  
Unanimously approved  
Carried

c. **RECEIPT OF FINANCIAL STATEMENTS & ACCOUNTANT’S FINANCIAL REVIEW**

Presented by Brandon Kelley (Manning Elliott) and Christopher Duff (Treasurer)

Commentary:

- Brandon Kelley – review of the Review Engagement Report. Clean results and as at December 31, 2021, net assets were at \$713,000.00.
- Christopher Duff – this past year we saw significant increases in funding from Value Village funds, which helped bolster other areas where we saw a loss. A roof repair was carried out this year as well and the team was able to control our costs throughout the year.

Moved by Christopher Duff, Seconded by David Dick

Unanimously approved.

Carried

d. **MOTION TO APPOINT MANNING ELLIOTT LLP FOR THE 2022 FISCAL YEAR**

Moved by Christopher Duff, seconded by David Dick.  
Unanimously approved.  
Carried

e. **ELECTION OF DIRECTORS**

No nominations presented from the floor.

Director Reappointments

- Christopher Duff as Treasurer (last appointed in 2020)

- David Dick as director (last appointed in 2020)
- Dean Fuller as director (last appointed in 2020)

#### Director Resignations

- Rick Howard is stepping down from the Board of directors
- Dominic Tilbury is stepping down from the Board of directors

#### Directors Appointed into Executive Roles

- Artur Delorme to move into Director at Large position
- Dean Fuller to move into Director at Large position

#### Motions

(1) Motion to reappoint Christopher Duff as Treasurer to the Board of Big Brothers Big Sisters of the Fraser Valley for a further two-year term.

Moved by Haley Duke, seconded by Glen Robertson  
Unanimously approved  
Carried

(2) Motion to reappoint David Dick as Director to the Board of Big Brothers Big Sisters of the Fraser Valley for a further two-year term.

Moved by Glen Robertson, seconded by Haley Duke  
Unanimously approved  
Carried

(3) Motion to reappoint Dean Fuller as Director to the Board of Big Brothers Big Sisters of the Fraser Valley for a further two-year term.

Moved by Gagan Phulka, seconded by Christopher Duff  
Unanimously approved  
Carried

(4) Motion to appoint Dean Fuller to a position as Director at Large to the Board of Big Brothers Big Sisters of the Fraser Valley for a two-year term.

Moved by Glen Robertson, seconded by Daniel Sorensen  
Unanimously approved  
Carried

(5) Motion to appoint Artur Delorme to a position as Director at Large to the Board of Big Brothers Big Sisters of the Fraser Valley for a two-year term.

Moved by Glen Robertson, seconded by Dean Fuller  
Unanimously approved  
Carried

(6) Motion that the following directors be reappointed to the Executive Committee:

1. Brian Vickers – Chair
2. Gagan Phulka – Vice Chair
3. Christopher Duff – Treasurer
4. Sheri Yakashiro – Secretary

Moved by Dean Fuller, seconded by David Dick  
Unanimously approved  
Carried

(7) Motion that Dean Fuller and Artur Delorme be appointed to the Executive Committee as Directors at Large

Moved by Sheri Yakashiro, seconded by Gagan Phulka  
Unanimously approved  
Carried

**f. APPROVAL OF BYLAWS**

Motion that the Bylaws of Big Brothers Big Sisters of the Fraser Valley, having been reviewed and approved by the Board of Directors as written, with no amendments be approved.

Moved by Sheri Yakashiro, seconded by Dean Fuller  
Unanimously approved  
Carried

**g. MEMBERSHIP FEES**

Motion to approve that membership of Big Brothers Big Sisters of the Fraser Valley continue without membership fees.

Moved by Glen Robertson, seconded by David Dick  
Unanimously approved  
Carried

**h. APPOINTMENT OF SIGNING AUTHORITIES**

(A) Motion to reappoint the following as continued signing authorities:

- (1) Glen Robertson as Director
- (2) David Dick as Director
- (3) Sheri Yakashiro (Weidenhammer) as Secretary
- (4) Brian Vickers as Chair

Moved by Haley Duke, Seconded by Christopher Duff

Unanimously approved

Carried

(B) Motion to remove Dominic (James) Tilbury, director, as signing authority

Moved by Sheri Yakashiro, Seconded by Glen Robertson

Unanimously approved

Carried

**i. BOARD RECOGNITION**

Brian Vickers presented awards to the following board members:

- (1) Dominic Tilbury – having served the board for 6 years and who is now stepping down
- (2) Rick Howard – having served the board for 10 years and who is now stepping down
- (3) Sheri Yakashiro – having served the board for 10 years

**j. ADJOURNMENT**

Motion to adjourn the meeting

Moved by David Dick, Seconded by Haley Duke

Unanimously approved

Carried

Meeting adjourned at 6:23pm.