



**Big Brothers Big Sisters of the Fraser Valley
2022 AGM
May 24, 2023**

Script

(Attendance Check)

Opening:

WELCOME/LAND ACKNOWLEDGEMENT AND YEAR IN REVIEW

Brian: Good evening, everyone. We would like to begin by acknowledging that the lands on which we live, work and play are the traditional and unceded territories of the Stó:lō and Coast Salish people.

Thank you for joining us again for our Annual General Meeting for the 2022 year. Despite some pandemic related obstacles in the beginning of the year, we were very happy to be moving back into our normal routines.

In 2022, we served 445 children and youth through mentoring, a 29% increase from 2021. This is very positive news as we know the need for mentoring is at an all-time high right now. Program staff became more engaged than ever with our matches, including hosting Ignite Connection sessions for mentors. These sessions were focused on mental wellness and self-care which we promote with our mentors. We were also fortunate to have an abundance of community-based activities and our own events to gather people together- things like paintball, hockey games, park days, a car rally, our annual corn maze, pumpkin carving, curling, bowling and escape rooms! The need for celebration was evident, and we certainly did our best.

The entire staff team participated in a 2-day Trauma Informed Care training with the other 10 BC agencies in October. That represented our commitment to ensuring our mentors are trauma informed and better equipped to support young people.

The programs are stronger than ever and we are consistently amazed at the commitment of our volunteers; not just with their time, but with their dedication to supporting young people. We are also grateful for all of staff and their unwavering commitment to the work- regardless of their role, they are part of this mentoring movement that is making a difference.

Before we begin the formal Annual General Meeting, we would like to take this time to recognize some of our outstanding volunteers who have been nominated for awards by their Mentoring Coordinators...

Brian: I'd like to introduce Mentoring Coordinator Cassie Silva for her presentation...
(then introduce each Mentoring Coordinator listed below in order after each completes their speech and presentation)

1. **RECOGNITION AWARDS**

- i. Cassie Silva’s presentation for Abbotsford
- ii. Candace Craigen’s presentation for Chilliwack
- iii. Lia Budiman’s presentation for Ridge Meadows
- iv. Lia Budiman’s presentation for Mission

Brian: In addition to recognizing our Volunteers of the Year we would like to recognize our Corporate/Community Supporter for 2022

- v. The Board’s Presentation to a Corporate/Community Supporter:
Big Brothers Big Sisters of the Fraser Valley acknowledges
Ratzlaff & Co.
for their contributions and encouragement of volunteerism

Brian: *Award presentation to Corporate/Community Supporter*
<*Brian inserts any personal comments*>

Brian: For those who joined us for the awards, you are welcome to stay for the formal AGM but are not required to do so.

(Give a little time for those who choose to leave, to do so)

2. **ADOPTION OF THE RULES OF ORDER**

a. **CALL TO ORDER/INTRODUCTORY REMARKS BY CHAIR**

*The Board Chair, **Brian Vickers**, takes the Chair and calls the meeting to order and makes introductory remarks.*

Brian: I now call the Annual General Meeting of Big Brothers Big Sisters of the Fraser Valley.

We welcome our voting members who have been approved as such by the Board of Directors as per Part 3 Section 2 of our bylaws.

For the AGM, voting members are considered the Board of Directors and our approved Voting Members. Although we value the volunteers of Big Brothers Big Sisters, volunteers are not considered voting members.

Please note that because we are again in-person for our AGM, voting will occur by asking for all in favor of a motion, and for any opposed to a motion. In the case of majority in favor of a motion, the motion will pass.

I wish to introduce the members of the 2022 Board of Directors to you and to thank them for their service:

Brian Vickers – Chair
Gaganjit Phulka – Vice Chair (resigned in January 2023)
Christopher Duff – Treasurer (resigned in March 2023)
Sheri Yakashiro - Secretary
Glen Robertson - Director
David Dick – Director
Dean Fuller – Director at Large
Daniel Sorensen – Director
Artur Delorme – Director at Large
Haley Duke – Director

Brian: The Annual General Meeting of the members will now come to order at _____ PM.

b. **NOTICE OF MEETING**

Brian: I shall now request Corina Carroll, Executive Director, to give proof of the Notice calling the meeting.

Corina: I confirm that the Notice of Meeting was sent to all members.

c. **MEETING DULY CONSTITUTED**

Brian: I shall now ask **Sheri Yakashiro**, Board Secretary, are the required number of Members present to constitute a quorum?

Sheri: Yes, the required number of members are present.

Brian: I now declare the meeting regularly called and duly constituted for the transaction of business.

d. **APPROVAL OF THE AGENDA OF THE 2022 ANNUAL GENERAL MEETING HELD ON May 24, 2023**

Brian: I will now ask for a motion that the Agenda for 2022 Annual General Meeting of the members of Big Brothers Big Sisters of the Fraser Valley held on May 24, 2023 be approved as written and circulated.

Brian: Moved by? [_____]

May I have a seconder please?

--- "I second the motion." [_____]

Brian: Are there any questions? (If none, call the question)
All in favor of the motion, please signify.
Are there any opposed to this motion? (*Wait 5 seconds*)
Hearing no opposition, motion is CARRIED

3. **ADOPTION OF MINUTES OF THE 2021 ANNUAL GENERAL MEETING HELD ON May 25, 2022.**

Brian: I will now ask for a motion that the Minutes of the 2021 Annual General Meeting of the members of the Big Brothers Big Sisters of the Fraser Valley held on May 25, 2022, be accepted as written and circulated. With the permission of the Meeting, reading of the Minutes will be waived since copies were distributed.

Brian: Moved by? [_____]

May I have a seconder please?

--- "I second the motion." [_____]

Brian: Are there any questions? (If none, call the question)
All in favor of the motion, please signify.
Are there any opposed to this motion? (*Wait 5 seconds*)
Hearing no opposition, motion is CARRIED

4. **ACCOUNTANT'S REPORT ON FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED DECEMBER 31, 2022.**

Brian: I now call on **Brandon Kelley**, Partner, Manning Elliott LLP to present the Accountant's Review of the Financial Statements for the fiscal year ended December 31, 2022.

Brian: Brandon, would you like to present the 2022 Accountant's Review?

(Brandon to present)

Brian: I now call on **Artur Delorme**, Interim Treasurer:
Artur, would you like to speak to the 2022 Accountant’s Review?

Artur: I would like to move the adoption of the Accountant’s Review and Financial Statements for the fiscal year ended December 31, 2022, as prepared by Manning Elliott LLP.

Brian: May I have a seconder please?

--- “I second the motion.” [_____]

Brian: Are there any questions? (If none, call the question)
All in favor of the motion, please signify.
Are there any opposed to this motion? (*Wait 5 seconds*)
Hearing no opposition, motion is CARRIED

5. APPOINTMENT OF ACCOUNTANT FOR THE 2023 FISCAL YEAR

Artur: I would now like to move that the Big Brothers Big Sisters of the Fraser Valley engage **Manning Elliott LLP** for the 2023 Financial Review Engagement.

Brian: May I have a seconder please?

--- “I second the motion.” [_____]

Brian: Are there any questions? (If none, call the question)
All in favor of the motion, please signify.
Are there any opposed to this motion? (*Wait 5 seconds*)
Hearing no opposition, motion is CARRIED

6. ELECTION OF DIRECTORS

Brian: At this time, we will begin elections for directors of the Big Brothers and Big Sisters of the Fraser Valley.

Brian: We will start by calling for nominations from the floor: (*three times*)

1. At this time, we are calling for any nominations from the floor.
2. Hearing none, we will call for nominations from the floor a second time.
3. Hearing none, we will call for nominations from the floor for a third and final time

(PRESENTING)

Brian: As the Chair of the Board, I **present** the slate of candidates for the nomination to the Board is as follows:

The following to be **presented as a reappointed director** for a two-year term:

- Brian Vickers as Chair (last appointed as Chair in 2021)
- Sheri Yakashiro as Secretary (last appointed as Secretary in 2021)
- Glen Robertson as Director (last appointed as Director in 2021)
- Daniel Sorensen as Director (last appointed as Director in 2021)

AND that the following be **presented as new positions** for a two-year term:

Artur Delorme, from Interim Treasurer to Treasurer

and

Haley Duke, from Interim Vice Chair to Vice Chair

(MOTIONS)

Brian: I will now ask for a motion to **reappoint** Brian Vickers as Chair to the Board of the Big Brothers Big Sisters of the Fraser Valley for a further two-year term.

Brian: Moved by? [_____]

May I have a seconder please?

--- "I second the motion." [_____]

Brian: Are there any questions? (If none, call the question)
All in favor of the motion, please signify.
Are there any opposed to this motion? (*Wait 5 seconds*)
Hearing no opposition, motion is CARRIED

Brian: I will now ask for a motion to **reappoint** Sheri Yakashiro as Secretary to the Board of the Big Brothers Big Sisters of the Fraser Valley for a further two-year term.

Brian: Moved by? [_____]

May I have a seconder please?

--- "I second the motion." [_____]

Brian: Are there any questions? (If none, call the question)

All in favor of the motion, please signify.
Are there any opposed to this motion? (*Wait 5 seconds*)
Hearing no opposition, motion is CARRIED

Brian: I will now ask for a motion to **reappoint** Glen Robertson as Director to the Board of the Big Brothers Big Sisters of the Fraser Valley for a further two-year term.

Brian: Moved by? [_____]

May I have a seconder please?

--- “I second the motion.” [_____]

Brian: Are there any questions? (If none, call the question)
All in favor of the motion, please signify.
Are there any opposed to this motion? (*Wait 5 seconds*)
Hearing no opposition, motion is CARRIED

Brian: I will now ask for a motion to **reappoint** Daniel Sorensen as Director to the Board of the Big Brothers Big Sisters of the Fraser Valley for a further two-year term.

Brian: Moved by? [_____]

May I have a seconder please?

--- “I second the motion.” [_____]

Brian: Are there any questions? (If none, call the question)
All in favor of the motion, please signify.
Are there any opposed to this motion? (*Wait 5 seconds*)
Hearing no opposition, motion is CARRIED

Brian: I will now ask for a motion to appoint **Artur Delorme** as a new position from Interim Treasurer to Treasurer of the Board of the Big Brothers Big Sisters of the Fraser Valley for a two-year term.

Brian: Moved by? [_____]

May I have a seconder please?

--- “I second the motion.” [_____]

Brian: Are there any questions? (If none, call the question)
All in favor of the motion, please signify.
Are there any opposed to this motion? (*Wait 5 seconds*)

Hearing no opposition, motion is CARRIED

Brian: I will now ask for a motion to appoint **Haley Duke** as a new position from Interim Vice Chair to Vice Chair of the Big Brothers Big Sisters of the Fraser Valley for a two-year term.

Brian: Moved by? [_____]

May I have a seconder please?

--- "I second the motion." [_____]

Brian: Are there any questions? (If none, call the question)
All in favor of the motion, please signify.
Are there any opposed to this motion? (*Wait 5 seconds*)
Hearing no opposition, motion is CARRIED

Brian: Executive:
I will now ask for a motion that the following directors be **reappointed** to the Executive Committee:
Brian Vickers as Chair
and
Sheri Yakashiro as Secretary

Brian: Moved by? [_____]

May I have a seconder please?

--- "I second the motion." [_____]

Brian: Are there any questions? (If none, call the question)
All in favor of the motion, please signify.
Are there any opposed to this motion? (*Wait 5 seconds*)
Hearing no opposition, motion is CARRIED

Brian: I will now ask for a motion that the following directors be **appointed** to the Executive Committee:
Artur Delorme as Treasurer
and
Haley Duke as Vice Chair

Brian: Moved by? [_____]

May I have a seconder please?

--- “I second the motion.” [_____]

Brian: Are there any questions? (If none, call the question)
All in favor of the motion, please signify.
Are there any opposed to this motion? (*Wait 5 seconds*)
Hearing no opposition, motion is CARRIED

7. **APPROVAL OF BYLAWS**

Brian: I will now ask for a motion that the Bylaws of the Big Brothers Big Sisters of the Fraser Valley has been reviewed and approved by the Board of Directors as written with no amendments.

Brian: Moved by? [_____]

May I have a seconder please?

--- “I second the motion.” [_____]

Brian: Are there any questions? (If none, call the question)
All in favor of the motion, please signify.
Are there any opposed to this motion? (*Wait 5 seconds*)
Hearing no opposition, motion is CARRIED

8. **MEMBERSHIP FEES**

Brian: I would now like to move that membership of Big Brothers Big Sisters of the Fraser Valley continue without membership fees.

Brian: Moved by? [_____]

May I have a seconder please?

--- “I second the motion.” [_____]

Brian: Are there any questions? (If none, call the question)
All in favor of the motion, please signify.
Are there any opposed to this motion? (*Wait 5 seconds*)
Hearing no opposition, motion is CARRIED

9. **APPOINTMENT OF SIGNING AUTHORITIES**

Brian: I will now ask for a motion that the following be **reappointed** as continued signing authorities:

Glen Robertson as Director
David Dick as Director
Sheri Yakashiro Weidenhammer as Secretary
Brian Vickers as Chair

Brian: Moved by? [_____]

May I have a seconder please?

--- “I second the motion.” [_____]

Brian: Are there any questions? (If none, call the question)
All in favor of the motion, please signify.
Are there any opposed to this motion? (*Wait 5 seconds*)
Hearing no opposition, motion is CARRIED

10. **BOARD RECOGNITION**

Brian: At this time, I would like to express our sincere thank you to Gagan Phulka and to Christopher Duff for their time on the Board of Directors.

Brian: Gagan served on our board for 3 and a half years as Director, then Vice Chair. She stepped down from the Board in January of 2023. *<Brian inserts any personal comments>*

Brian: Chris served on our board for 4 years as Director, then Treasurer. He stepped down from the Board in March of 2023. *<Brian inserts any personal comments>*

Gifts were given to Gagan and to Chris. Invite them if they are in attendance to open gift, and to make comments of their own.

Brian: Now we would like to say a sincere welcome to two new board members who joined our Board in January 2023. Welcome Peter Gemmel, and Lorraine Gross, as Directors on our Board. *<Brian inserts any personal comments>*

11. **ADJOURNMENT**

Brian: There being no further business, I will now ask for a motion to adjourn this meeting?

Brian: Moved by? [_____]

May I have a seconder please?

--- "I second the motion." [_____]

Brian: Are there any questions? (*Wait 10 seconds*) (*If none, call the question*)
Are there any opposed to this motion? (*Wait 10 seconds*)

(If none opposed, carry motion)
Hearing no opposition, motion is CARRIED

Brian: The Annual General Meeting of the members will now adjourn at _____ PM.