



**Big Brothers Big Sisters of the Upper Fraser Valley
2022 AGM
May 24, 2023**

Script

1. ADOPTION OF THE RULES OF ORDER

a) **CALL TO ORDER/INTRODUCTORY REMARKS BY CHAIR**

*The Board Chair, **Brian Vickers**, takes the Chair and calls the meeting to order and makes introductory remarks.*

Brian: I now call the Annual General Meeting of Big Brothers Big Sisters of the Upper Fraser Valley.

Thank you to the 2022 Upper Fraser Valley Board of Directors Executive Committee for your service:

Brian Vickers: Chair

Gaganjit Phulka: Vice Chair (resigned in January 2023)

Christopher Duff: Treasurer (resigned in March 2023)

Sheri Yakashiro: Secretary

Dean Fuller: Director at Large

For the purpose of the AGM, voting members are considered the 2022 Upper Fraser Valley Board of Directors Executive Committee currently standing:

Brian Vickers: Chair

Sheri Yakashiro: Secretary

Artur Delorme: Interim Treasurer

Haley Duke: Interim Vice Chair

Dean Fuller: Director at Large

Brian: The Annual General Meeting of the members will now come to order at _____ PM.

b) **NOTICE OF MEETING**

Brian: I shall now request Corina Carroll, Executive Director, to give proof of the Notice calling the meeting.

Corina: I confirm that the Notice of Meeting was sent to all members.

c) **MEETING DULY CONSTITUTED**

Brian: Sheri, are the required number of members present to constitute a quorum?

Sheri: Yes, the required number of members are present.

Brian: I now declare the meeting regularly called and duly constituted for the transaction of business.

d) **APPROVAL OF THE AGENDA OF THE 2022 ANNUAL GENERAL MEETING HELD ON May 24 2023**

Brian: I will now ask for a motion that the Agenda for 2022 Annual General Meeting of the members of Big Brothers Big Sisters of the Upper Fraser Valley held on May 24, 2023 be approved as written and circulated.

Brian: Moved by? [_____]

May I have a seconder please?

--- "I second the motion." [_____]

Brian: Are there any questions? (If none, call the question)
All in favor of the motion, please signify.
Are there any opposed to this motion? (*Wait 5 seconds*)
Hearing no opposition, motion is CARRIED

2. **ADOPTION OF MINUTES OF THE 2021 ANNUAL GENERAL MEETING HELD ON May 25, 2022.**

Brian: I will now ask for a motion that the Minutes of the 2021 Annual General Meeting of the members of the Big Brothers Big Sisters of the Upper Fraser Valley held on May 25, 2022, be accepted as written and circulated. With the permission of the Meeting, reading of the Minutes will be waived since copies were distributed.

Brian: Moved by? [_____]

May I have a seconder please?

--- "I second the motion." [_____]

Brian: Are there any questions? (If none, call the question)
All in favor of the motion, please signify.

Are there any opposed to this motion? (*Wait 5 seconds*)
Hearing no opposition, motion is CARRIED

3. RECEIPT OF OF FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED DECEMBER 31, 2022.

Brian: I now call on **Artur Delorme**, Interim Treasurer:
Artur, would you like to speak to the 2022 Accountant’s Review?

Artur: I would like to move the adoption of the Accountant’s Statement of Financial Position for the fiscal year ended December 31, 2022, as prepared by Manning Elliott.

Brian: May I have a seconder please?

--- “I second the motion.” [_____]

Brian: Are there any questions? (If none, call the question)
All in favor of the motion, please signify.
Are there any opposed to this motion? (*Wait 5 seconds*)
Hearing no opposition, motion is CARRIED

4. APPOINTMENT OF ACCOUNTANT FOR THE 2023 FISCAL YEAR

Artur: I would now like to move that the Big Brothers Big Sisters of the Upper Fraser Valley engage **Manning Elliott** for the 2023 Statement of Financial Position Engagement.

Brian: May I have a seconder please?

--- “I second the motion.” [_____]

Brian: Are there any questions? (If none, call the question)
All in favor of the motion, please signify.
Are there any opposed to this motion? (*Wait 5 seconds*)
Hearing no opposition, motion is CARRIED

5. ELECTION OF EXECUTIVE DIRECTORS

Brian: Executive:
I will now ask for a motion that the following directors be appointed to the 2023 Big Brothers Big Sisters of the Upper Fraser Valley Executive Committee:

Brian Vickers: Chair
Haley Duke: Vice Chair
Artur Delorme: Treasurer

Sheri Yakashiro: Secretary
Dean Fuller: Director at Large

Brian: Moved by? [_____]

May I have a seconder please?

--- "I second the motion." [_____]

Brian: Are there any questions? (If none, call the question)
All in favor of the motion, please signify.
Are there any opposed to this motion? (*Wait 5 seconds*)
Hearing no opposition, motion is CARRIED

6. MEMBERSHIP FEES

Brian: I would now like to move that membership of Big Brothers Big Sisters of the Upper Fraser Valley continue without membership fees.

Brian: Moved by? [_____]

May I have a seconder please?

--- "I second the motion." [_____]

Brian: Are there any questions? (If none, call the question)
All in favor of the motion, please signify.
Are there any opposed to this motion? (*Wait 5 seconds*)
Hearing no opposition, motion is CARRIED

7. APPOINTMENT OF SIGNING AUTHORITIES

Brian: I will now ask for a motion that the following be **reappointed** as continued signing authorities:

Brian Vickers: Board Chair
Glen Robertson: Director
David Dick: Director
Sheri Yakashiro: Secretary

Brian: Moved by? [_____]

May I have a seconder please?

--- "I second the motion." [_____]

Brian: Are there any questions? (If none, call the question)
All in favor of the motion, please signify.

Are there any opposed to this motion? (*Wait 5 seconds*)
Hearing no opposition, motion is CARRIED

8. ADJOURNMENT

Brian: There being no further business, I will now ask for a motion to adjourn this meeting?

Brian: Moved by? [_____]

May I have a seconder please?

--- “I second the motion.” [_____]

Brian: Are there any questions? (If none, call the question)
All in favor of the motion, please signify.
Are there any opposed to this motion? (*Wait 5 seconds*)
Hearing no opposition, motion is CARRIED
The Annual General Meeting of the members will now adjourn at _____ PM.